

Ohio Chief Academic Officers  
**Meeting Minutes**  
**Thursday, May 12, 2005**  
Ohio Board of Regents  
**Main Conference Room**  
Columbus, Ohio

Dennis Budkowski, Marion Technical College  
Sherry Stout, Southern State Community College  
Alfred R. Hoffmann, Washington State Community College  
Andy Runyan, Clark State Community College  
Becki Kurtz, Belmont Technical College  
Frederick Law, Lakeland Community College  
Philip C. Lootens, Edison Community College  
Judith Maxson, Hocking College  
Robin Menschenfreund, Zane State College  
Monica Posey, Cincinnati State Technical and Community College  
Mike Snider, Columbus State Community College  
Michelle Stapleton, Central Ohio Technical College  
Robert Beckstrom for Karen Wells, Lorain County Community College

**Guests:**

Jerry McGlone, Superintendent of Education for Corrections; Jon Tafel, Associate Vice Chancellor for Academic and Access Programs; Darrell Glenn and Andy Lechler, HEI Ohio Performance Report; Terry Thomas, OACC; and Joe Bodine, Assistant Attorney General

The meeting was called to order at 10:00 a.m. by Fred Law. Attendees were introduced.

**I. Education for Corrections Staff – Jerry McGlone, Superintendent of Education for Corrections**

Facilitated a conversation regarding forming a consortium of two-year colleges (handout) and the prison system to facilitate higher education for prison employees.

**II. Next Performance Report - Data of Students Who Complete Less Than a Degree - Darrell Glenn and Andy Lechler**

Dennis Budkowski opened the discussion by illuminating the correlation between the following:

- A) ACT Preparation: showed more successful performance in 80% of the cases.
- B) Faculty Senate Minutes: reflect that over 40% of freshmen at two-year colleges do not graduate. Improved graduation rates are important as education without completion contributes little to individual income, standard of living, and economic development.
- C) Performance Report Data: As we report the next data sets, should the key indicators for reporting be examined and scrutinized? Are we reporting all that we should be reporting? Are we gathering unnecessary data? How can reporting be tied to its contribution to economic

development (pre and post attendance salaries) and become more relevant to decision-making? Should we be creating data sets legislators can look at? How does non-credit training augment economic development? What is the value of all education to economic development?

It was noted that it is difficult to track what happens to students who exit the higher education system. An ODJFS match with the 40% of attritional students who do not complete a degree from the 2001-2002 reporting year will be done by the Regents to determine the post-education impact of their educational experience on the labor market. There may be more benefit than what we know regarding taking some classes as needed and then exiting the system prior to degree attainment. It is hoped that average salary could also be correlated with specific clusters of courses taken.

Data regarding private schools is limited, but the national data clearinghouse is helpful in this regard. The 1998 Ohio cohort of subjects has been matched with the clearinghouse data.

Data is collected about various levels of completion rates for associate degrees and higher, but consistency of reporting at lower educational levels (less than associate degrees) is questionable. (A handout was distributed.) It was discussed that reported data for some two-year colleges, as it appears on the handout for each college, is inaccurate. How can consistent and accurate reporting be achieved for programs leading to less than an associate's degree? It was suggested by Judy Maxson that looking at Title IV funding criteria may be helpful in starting to answer this question. Transcripts reflect official degrees and certificates conferred. Transcripts may be a good data source, although sometimes associate degrees are documented on the transcript and a certificate earned concurrently with the degree is not. Therefore, the certificate in that case is not reported.

What about the students who complete a couple of courses for their employer to increase their productivity? These course completions are not documented, but they impact workforce development and the labor market.

ODJFS data regarding the employment status of graduates is available in a restricted query on the HEI website.

If anyone has data needs for accreditation or program evaluation purposes, call Darrell. An e-mail from Darrell is forthcoming regarding the availability of data.

CAOs are asked to 1) come up with a position statement from the group about the HEI data reliability and validity; i.e., data appears to be inconsistent and the group would like to establish more accuracy/consistency in reporting; and 2) call Darrell at (614) 387-1466 or e-mail him at [dglenn@regents.state.oh.us](mailto:dglenn@regents.state.oh.us) with questions.

Training programs are available for current HEI reporters. It was suggested that a "boot camp" for CAOs on HEI files be a future retreat topic. HEI employees are available for visiting CAO meetings.

### **III. Definition of Field Experience and Internship - The OBR Two-Year Operating Manual**

Field Experience and Cooperative Work Experience definitions are similar. The Cooperative Work Experience requires a seminar. The Field Experience can replace required courses in the program. The hours required for each vary. Possible options for revision:

- 1) Make Field Experience unpaid;
- 2) Make Field Experience unpaid or paid;
- 3) Create a non-paid internship.

Discussion followed. Various national groups provide definitions for these experiences. Some work over the summer can be done on this issue, and it will be brought back to the agenda in the future.

### **IV. Attorneys General**

A. When is a good time for the symposium? Check Board meeting dates and graduation dates at two-year colleges. The group prefers a Friday. Late October may be a good time. A survey will be sent out to CAOs to assess good times and topics.

B. Owens Court of Claims Decision re: Peace Officer Training. Copy of the decision is available from Kate Clifford. CAOs are requested to report issues, concerns, and problems with Peace Officer Training to Kate. Do institutions have control over choosing instructors, curriculum, etc., or does OPOTA have more control?

Please report this information to Kate at [clifford@ag.state.oh.us](mailto:clifford@ag.state.oh.us), and the Attorneys General will come back in the Fall with a report on their analysis of the situation and recommendations for policies.

C. EMS Board/Programs. Certain test pass rates are required to maintain accreditation. Consent agreements are enacted with institutions which do not meet the pass rate cut-off level. These agreements are favorable for the EMS Board but not for the colleges. Attorneys General are trying to negotiate the language in the consent agreements.

Consent agreements give the EMS Board open access to student records. This is in conflict with FERPA rules. Let Attorneys General know if your school is in a consent agreement with the EMS Board. If the EMS Board contacts any school in the future about this issue, contact your Attorney General immediately. Contact your Attorney General if you have a consent agreement.

D. Personnel. Kate Clifford is the new section senior deputy in her section of the Attorney General's office, but she will retain all of her higher education clients. Be patient with her if she takes a tad longer to return calls.

## **V. Senate Bill 24 - Student Grievance Policies and Procedures**

CAOs sent a draft to the Attorneys General for review. They can develop a common document for everyone.

## **VI. Legislative Update - Terry Thomas**

Terry Thomas reviewed legislative initiatives affecting the Regents, including:

- 1) SSI formula revision
- 2) Medical line items
- 3) Return on Educational Investment (ROEI)
- 4) Mr. Petro's ideology for re-organizing state government
- 5) The tuition cap
- 6) Single prime language requirement
- 7) Fleet fuel purchases
- 8) Medical coverage plans
- 9) Stop loss provision
- 10) PSEOP proposed changes

Handouts: Ohio's Community Colleges: Centers of Opportunity for All  
Form Letter to Senators re: HB-66 (Higher Education Budget)

<b>CAO Business Meeting</b>
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### **I. Approval of Minutes**

The minutes from the March 10, 2005, meeting will be presented for approval at another time.

### **II. Treasurer's Report**

As of May 11, 2005, the checking account balance is \$3,145.19.

### **III. Election of 2005-2006 Officers**

Treasurer: Phil Lootens  
Secretary: Al Hoffmann  
Vice-Chair: Robin Menschenfreund  
Chair: Becki Kurtz

Dennis Budkowski moved to accept the nominations slated; Mike Snider seconded. Motion carried unanimously.

#### **IV. Program Planning for 2005-2006**

- 1) Placement Testing Standardized Scores and Acceptable Ranges; also ACT Scores.  
It was suggested that a CAO sub-group be formed to work with selected faculty to get issues on the table and then work with CAO representatives on statewide committees. Dennis Budkowski, Jean Jacobs, and Fred Law are the CAO Committee representatives.
- 2) Attorneys General - regular visits
- 3) AQIP Study
- 4) Mentoring Program for new CAOs. A person as a point of contact for new people.

#### **V. Ohio Statewide Leadership Academy**

Sign up by June 17, 2005. Fred will send out a reminder e-mail. Start date is July 24, 2005. Location: COTC (see website at [www.cotc.edu](http://www.cotc.edu))

#### **VI. Statewide Committee Reports**

##### Education Standards Board

Draft standards are posted on the website for comment.

##### Tech Prep

Funding is status quo. Consortia may experience consolidations.

##### OhioLINK

Adapting screens to become more user-friendly. The more we can educate our Boards and others about the usefulness of OhioLINK, the more probability we have of keeping it in Ohio.

Mike Snider shared a brochure regarding a call for proposals (assessment activities) to be shared at an assessment/learning conference facilitated by Columbus State Community College September 29 and 30, 2005.

#### **VII. Next Meeting**

The next meeting will be September 1, 2005, in the OBR **BOARD ROOM**.

Respectfully submitted, Becki Kurtz