



THE OHIO COUNCIL OF CHIEF ACADEMIC OFFICERS FOR TWO-YEAR COLLEGES

May 13, 2010

10:00 am – 2: 15 pm

Ohio Board of Regents Conference Room

Attendance:

Becki Kurtz - Belmont	Sharon Brown – Edison	Rick Woodfield – Rhodes State
Jean Wisuri - Cincinnati State	Molly Weiland - Hocking	David Lawrence – Rio Grande
David Devier – Clark State	Robert Beckstrom – Lorain County	Ryan McCall – Southern State
Michael Snider – Columbus State	Dennis Budkowski – Marion Tech	Dorey Diab – Stark State
Peggy Bradford - Cuyahoga	Karen Reed – North Central	Lisa Jozwiak - Terra
Dhirendra Damji - Cuyahoga	Cindy Krueger – Northwest State	Mark Nutter – Washington State
James Baber – Eastern Gateway	Renay Scott – Owens	Chad Brown – Zane State

The business meeting was called to order by the Former Chair, Dorey Diab at 10:00 am.

Funding Proposal for Articulation and Transfer – Paula Compton, OBR

The goal is to establish stable funding for articulation and transfer. OBR would like to move to next level in technology. The Articulation & Transfer steering committee came up with percentage of subsidy model to add to the proposal that was previously sent. There is a concern that articulation & transfer will be cut in the next biennium. If we do not get funding how can we keep it alive or move forward.

The Oversight committee did not want make students pay a fee; however, the Chancellor feels that students would be willing to pay a fee if the system is good.

The following concerns were expressed.

- Additional fees and the cost to comply with the proposed operating manual when budgets are tight.
- New Funding model and success points – budgets are negatively impacted
- Budgets are strapped as enrollments have increased; great concern with another expense to work into the budget.
- Do not feel students would be willing to pay to transfer courses. It could be viewed as not giving the student credit for a course already paid for. If a student fee is established, it needs to be covered by financial aid.
- It would be helpful for OBR to look at the full array of changes will be effecting the institutions - faculty credentials, faculty qualifications, dual enrollment, etc. All these recommendations are coming at a time when funding is being reduced. What can feasibility be accomplished in this biennium? What are the priorities and which one(s) should come first?
- This is continuing to increase the cost of higher ed.

Paula summarized the discussion: Hearing this is not the time to implement a fee structure for articulation and transfer. CAOs are concerned about articulation and transfer but not sure how all priorities can be handled at this time with the enrollment growth that everyone is experiencing. Paula suggested the group put in writing concerns about this issue.

The discussion continued regarding faculty capacity (1FTE faculty for 30 FTE students). One institution shared they would need to add 20 faculty to meet this ratio, adding one third to the budget. Another institution added 30 full-time faculty this year but did not change the ratio. The way we operate in Ohio is typical across the country. Some fields are very directive on the numbers of FT faculty while others are not. Approximately 70% of our budgets are employee related. We are in a spiral with increased enrollments; to be cost effective we need to use adjuncts.

The number of FT faculty as a measure of quality is not an appropriate measure. More appropriate would be student success. It would be more beneficial to determine how do develop adjunct faculty and bring them into the fold of the institution. There has been no data presented to show that the number of FT faculty or adjunct faculty affects student outcomes.

Structure/ Roles at OBR –John Brighton, Vice Chancellor Academic Affairs & System Integration, OBR

Chancellor Fingerhut introduced John Brighton, Vice Chancellor. John stated he would like to visit each campus.

What is structure at OBR? Organizational handout was distributed along with a draft of primary responsibilities of several staff members. Our role is to support colleges, the chancellor and the staff. It is important to do this the best way that we can. Important to listen, work with you, and try to make this work the best way we can.

Planning should be an integral part of what we do. A strategic planning process has been started for the unit. Hope to have a strategic plan out by July 1 for comment.

Dual enrollment / credentialing: Chancellor Fingerhut

One subset of dual enrollment options (senior/sophomores) was a marketing strategy. Ohio has lagged behind other states in dual enrollment. We identified it as a challenge and opportunity in the strategic plan – increase the number of students who entered college with college credit. There are two strategies related to dual enrollment: affordability and college aspiration. Dual enrollment is to make it easier for students to enter college. This program is designed for the students who did not think that they wanted to go to college; hopefully to inspire them. There is a quality assurance challenge and an administrative challenge. There are funding questions and control questions – we know there are problems out there; we just need to deal with them.

The key is to be student centered.

A question was raised about HLC and associate degree programs at career centers.

An agreement was reached with the Higher Learning Commission (HLC) regarding credit from career centers. HLC must be notified of programs when less than 25% of the degree is credit obtained through a career center. Programs with 26-49% of credits will need approval from HLC. Programs with greater than 50% of credits from career centers will not be approved.

Institutions are encouraged to work closely with career centers; not only with CTAGs but also offering our college courses at the career centers. Bilateral agreements are only good between institutions – we want credit to be accepted at all institutions so state-wide agreements are better. Give credits that are honored across the state.

Discussion of Rule 2 – Darrell Glenn, OBR

The latest draft of rule 2 was distributed. The rule contains about 85% new language. They are very close to initiating the JCAR process. The new rule 2 is looking at definitions only. Rule 15 will look at funding; the rule will not be as specific as the previous rule. It is written as general principles that way the interpretation can be more flexible to adjust with the world.

The rule is not specific in reimbursements; they will be addressed in directives from the Chancellor. These directives will be described in enough detail to provide funding formulas. The directives are not written yet. The directives related to providing courses for businesses will be the first one(s) written. Special attention will also be given to courses at high schools under a variety of arrangements. These will be defined in the near future.

Grant and contract funded course: The definition has been updated to include partial compensation of courses.

What is the timeline to become effective?

HEI does not collect this data right now so changes will need to be made. Need to know what data to collect to determine the variations in funding. We will probably need a special course sections file added to HEI to track the different types of courses.

Stephanie Franz, Director of Government Relations, OACC

The state policy work plan tool was distributed. Want to identify a group of developmental education educators to explore ideas and to try something new that has never been done before. Out of the box free thinkers would be beneficial for this project. Send Stephanie names of innovators to serve on this committee.

Dual enrollment, Other – Tom Bordenkircher, Academic Quality Assurance, OBR

The role of Academic Quality Assurance is to ensure academic guidelines from operating manual are being followed across the states. Draft Manual is out today and available for comment. The area is also responsible for work centered on HB1.

Dual Enrollment

There is a funding committee that is meeting.

Continue to encourage school districts to work in partnership with institutions of higher education.

Strategic plan: every high school student in Ohio will have the option of being dually admitted to an IHE so long as they meet the standards of each school.

Concept still remains even though funding is done.

What we learned from early adopters as part of the grant:

- Increase participation
- Narrowed the disconnect between high schools and higher education institutions
- Impact 305 students with 25 credit hours
- Barriers: distance and transportation, lack of readiness
- Not prepared for lack of structure (culture)
- High school staff were “opposed to losing the students”
- Lack of qualified faculty for in-school programs
- Communication

- Students didn't want to miss the "senior year experience"
- Funding for long-term viability

Qualified faculty – masters degree requirements

- Plan to address academic issues:
 - Streamline the faculty qualification exception form (online easy access)
 - Work with school districts on new program options for 7-12 teachers
 - Work with institutions on developing a professional development plan for faculty
- Working on new master degree options for teachers to be qualified – OBR will be working with institutions.

New Initiatives

- Chancellor wants to increase awareness of the role of Board of Regents in college access and develop a "sales force" to work within public schools
- Redesign some of the offices of Academic Affairs to accommodate new work
- Continue to develop a communication plan on dual enrollment options to increase participation.

Questions / concerns of group:

Is there any flexibility to do what we need to do? Credentialing of faculty?

- Academic preparation of faculty at community college as an adjunct – are those qualifications within their majors
- Ensuring general education course with masters degree in subject area – The flexibility will be turning in exception forms.
- There will be situations where exceptions are made. For example, a faculty with one graduate communications course but 42 years experience as an editor of the New York Times.
- Exceptions are made course by course and by faculty – this is one time exception.
- The purpose is to have the discussion and provide clarity for who can do what and what is quality work.

Quantity 60/40 rule in the manual.

- Continue to voice your concerns on 60/40 rule.
- Adjunct faculty can bring good experiences to the classroom.
- The manual states "generally" – there are no repercussions. Need to make an argument of why it doesn't work for your institution. OBR is not going to "bean count" this standard.

General education – see draft manual on page 11 which has section on general education. Concern was expressed about the general education requirements for applied degrees, specifically the five specified areas.

- For focus was to help the student transferring on to a four-year institution.

Business Meeting

Approval of Minutes

Minutes of April 12, 2010 meeting were approved with a motion by Karen Wells, and a second by Chad Brown.

Treasurer's Report

Report was distributed. Current balance is \$ 1,257.97 as of May 13, 2010. Report unanimously approved after Mark Nutter moved approval, second by Dennis Budkowski. Following a discussion on dues, Sharon Brown moved to keep dues at \$200 for next year and Molly Weiland second to motion; unanimously approved.

Old Business

Regional bi-lateral agreements –

Several issues need to be addressed for regional bi-lateral agreements -- Bundle application, financial aid, advising for the whole consortium, single tuition, have an consortium ID card, residency requirement, who confers degree, how do you share data.

The question was raised -- Have student services and financial aid been involved in the discussion? Working through the financial aid issues is a problem. Only two schools can be involved with FA. Who is the holder of the transcript? Who sends it out? Shared transcripts would be helpful to verify. Need system to verify attendance for FA.

This topic could be folded into the Big Idea project. Look at the number of students who have completed the Regents degree. This could also be a topic to explore more with Student Services group. All institutions should be Quality Matters institutions.

Operating Manual: "White Paper"

Two lines of thought – 1) need to communicate views; 2) need to communicate the financial issues related to faculty. Should we do the white paper? We missed the window of opportunity. The process did not slow down. Decision was made to hold off doing the white paper at this time.

Dual Enrollment

The strategic plan pushes us for dual enrollment. The question is how the state is going to fund.

There are different models that are being used.

One institution ran into difficulty with Rule 2 subsidy because HEI could not handle the reporting.

There is a group meeting from public and private institutions. Looking at summit in fall in October to have a conversation about dual enrollment. More details will follow from David Devier.

New Business

Rule 2 – Next steps

Still need to determine what is the real cost of instruction. Stay tuned.

Residency requirements

Thanks for the input on the residency requirements. We will need to look at how residency requirements can be handled in the consortiums. It will be pushed from the Veterans services. COTC has a different residency requirement for veterans.

Alpha and numeric course designations

Thank you to all who responded to the survey. Three alpha and three numeric course is the most popular.

Officers for 2010-2011

Officers will be decided at the next meeting. Treasurer by default is the CAO at Columbus State.
Let Richard Prystowsky know if you are interested in serving as Vice Chair or Secretary.

Thank you to Richard Prystowsky for organizing this meeting.

Next meeting June 10, 2010

Submitted by:
Cindy Krueger