



THE OHIO COUNCIL OF CHIEF ACADEMIC OFFICERS FOR TWO-YEAR COLLEGES

October 14, 2010
10:10 am – 2:00 pm
Ohio Board of Regents Conference Room

Attendance:

Becki Kurtz, Belmont	Molly Weiland, Hocking	Helen Grove – Sinclair
Richard Prystowsky, Central Ohio	Fred Law – Lakeland	Carry DeAtley – Southern State
Monica Posey, Cincinnati State	Karen Wells – Lorain County	Dorey Diab – Stark State
David Devier – Clark State	Dennis Budkowski – Marion Tech	Lisa Jozwiak - Terra
Michael Snider – Columbus State	Karen Reed – North Central	Greg Busch– Washington State
J. Micheal Thomson- Cuyahoga	Cindy Krueger – Northwest State	Susan Holdren – Zane State
Patti Ross – Edison	Will Wells – Rhodes State	

The meeting was called to order by the Chair, David Devier at 10:10 am.

Jennifer Bondurant & Holly LeClair are new contacts from the Ohio Attorney General's office.

Budget Updates – David Cummins, Vice Chancellor, Finance, OBR

OBR needs to submit preliminary budget to Budget Management by November 1. Two scenarios have been requested: a flat budget and a budget with 10% reduction. We should not assume that 10% is the greatest cut that can occur. SSI is a majority priority for OBR. The lapse payment is included in the "flat budget" as well as the federal stimulus dollars. The "lapse payment" for July will be submitted as a separate line item.

Dual enrollment consultation group will be meeting every two weeks. There are a lot of different approaches that are beneficial to school districts and colleges. The goal is to be more consistent across the state with approaches. The group has been asked to come up with a recommendation by the end of the year in case a legislative solution is needed.

Not much is happening with the Capital bill but gathering information in case a bill is introduced during the lame duck session.

Moving to performance based model with success points are at 5% for FY 11 and anticipated at 7.5% for FY 12. Success points will be used to "distribute" funds.

OACC Updates – Ron Abrams, President, OACC

Presidents have asked Ron Abrams to create consultations for developmental education; this group has not been organized yet. There is interest in making sure institutions are positioning themselves best for performance based funding. Institutions will either change institutional policy or as we learn more about the reliability of the system, suggest changes in the system.

Comments and concerns from group:

- It does not take in to consideration the different populations that colleges are serving
- The students completing upper level dev ed courses are more likely to succeed. Why is it taking so long to split the dev ed curriculum with ABLE?

We need to get to point, like college readiness, where we have an agreement across the state about the cut-off scores for lower level dev ed. The work of the consultation may “trump” any work of the current pilots projects.

- There is still a problem with ABLE having the resources to deal with the number of lower level students.
- ABLE functions differently depending on where you live. The mission of ABLE does not include moving people on to higher education (on their website).

OACC will be hosting “Building Ohio’s Student Success Agenda” on Dec. 15, 2010. Institutions are encouraged to send a team of 3-4 to the meeting. We are doing lots of different things; just need to pull information to see what we are learning across the state.

Dual enrollment consultation is focusing on secondary schools. Even though the group is focusing on funding, quality and access are also being discussed.

Stephanie Franz has left OACC. Matt McClellan is now the Director of Public Affairs. Leah Dickinson is the Director of Operations. Keisha Brown is new administrative assistant.

Ron Abrams asked if the white paper will be shared with presidents before distributing. Historically we have acted independently on the last few white papers. There are a lot of different issues facing community colleges; this is a crossroads for leadership that we can take to help are students.

Good of the Cause Topics – Paolo DeMaria, Executive Vice Chancellor, OBR and Stephanie Davidson, Vice Chancellor for Academic Affairs and System Integration

Several topics were highlighted and raised several questions by Paolo DeMaria.

- There are several pilot projects between community colleges and ABLE partners focusing on developmental education and building partnerships.
- Developmental education data was shared with trustees and presidents at a recent meeting.
- There are several initiatives related to college completion including, *Complete College America* and the Gates Foundation completion by design. Even though getting people in the door is important, the Ohio Strategic plan focuses on completion. Do we have the tools and the passion to help students complete?
- Building stronger collaboration with adult workforce development.
- Textbook affordability agenda – not trying to standardize textbooks, rather want institutions to be conscious of discussions made on resources.
- 30 mile promise – making bachelors degrees within 30 miles of each citizen. Handout distributed on bachelors degrees offered on community college campuses.

- Getting to Goal document –looks at how Ohio sees itself working toward meeting the strategic goals. Still trying to define how the system office interacts with the individual institutions. If there is gap between projections and the goal; how can we close the gap? If we believe that we can share among and between ourselves than we can stimulate activity to close the gap.
- How does the group view the relationship between OBR and institutions? What is the role of the system office? We do not want to be micromanaging our campuses. Can we be a broker for best practices? If we identify gaps in the system office; how can we close the gap?

Comments/questions from group:

The handout is misleading because it does not include private institutions that community colleges are working with.

- Handout – asked if it includes online campuses. They will be adding the programs to the list for our review

A concern was raised about program duplication on Community colleges. Community Colleges are for the “community” so we do not understand OBR’s concern about duplication of programs. There seems to be a protectionist policy. Private schools do not have to ask the public schools to start new programs.

- It is important to communicate with other institutions around you to see if there are collaboration opportunities. This does not mean programs will be denied because of duplication.

Could you bring us up to speed on the quality issues with dual enrollment?

- A draft quality manual will be distributed at the dual enrollment conference on Monday. Are students ready? Course taught in the high school need to have the same rigor as those taught at the college; teachers need to have the same credentials. If the student is getting college credit, the college has the right to make sure the course is meeting the standard.

Presentation - Program Sharing Network – Karen Wells

Karen Wells gave a presentation on the program sharing network, a revenue sharing model. Handout attached.

It is a partnership based on delivery approach.

- Broker – facilitate/manage borrowing and sharing of curriculum from the college who already has it to the one who will use it to meet the local needs. Requires relationship building, takes a lot of meetings and analysis.
- Delivery partner – college whose course/program is shared or delivered in another geographical area (Content owner)
- Host partner – partner providing physical facilities for delivery of courses/programs and who integrates the curricula into the own program offerings.

This is not a lease/lessor arrangement

It involves sharing of revenue among partners – statewide average tuition, SSI

Proportion shared among partners is negotiable; general framework is:

Delivery partner – 50%

Host partner – POM = 12%, student other/services = 13%)

Broker (25% of revenue)

Tool Kits are available through InnovateEd

- Facility assessment
- Technology assessment
- Marketing tool kit
- Partnership affiliation agreement
- Revenue sharing agreement
- Consortium agreement

Business Meeting

Approval of Minutes

Minutes of September 9, 2010 meeting were approved as amended following a motion by Dorey Diab, and a second by Michael Snider. Minutes amended as follows: Change ORB to OBR on the first page, first bullet.

Treasurer's Report

Report was distributed. Due notices have been sent out. Dues are starting to come in but our not accounted for in the current report. Account balance as of October 14, 2010 is \$ 301.38. Treasurer's report approved following a motion by Karen Reed and a second by J. Michael Thomson.

Old Business

Draft White Paper concerning New General Education Standards –

Many faculty are not aware of this new general education requirement.

Last paragraph on page 3 – the example given does not support the previous sentence “by many faculty of our applied degrees”.

The sentence on the last page – “it should left to discretion of faculty” may need revision. This may not be who has final authority of all courses at all campuses; might need to address differently.

Faculty need to be involved with curriculum decisions. Professional standards by professional organizations also need to be considered as well as input from advisory committees.

The Higher Learning Commission does not mandate this. How will OBR manage this? Will there be exceptions made?

Based on earlier discussion, the document needs to be shared with Presidents before sending to OBR.

Next steps:

- Make changes in document based on today's discussion
- Set up appointment with Stephanie to determine how open they are to the change
- Take to presidents

Dual Enrollment Summit

Scheduled for Monday, October 17, 2010. The chancellor is speaking; associate superintendent from ODE. Afternoon is a facilitated conversation. Several college and universities will be sharing information on what they are doing.

New Business

A question was raised on how institutions were verifying student ID verification for online courses. Individual student login seems to be sufficient

Future Agenda items:

- International advisory committee – requested a report at a future meeting on the role of community colleges.
- Topics for joint meeting with student services: retention, ABLÉ integration
- Dual Enrollment discussion on quality

The third annual OACC symposium will be March 3 & 4, 2011. Topics have not been finalized; thinking about during a spin-off of the December Student Success Agenda meeting. Early November a save the date notice will be sent.

Lorain Community College will be hosting an assessment summit on November 3. An email will be sent inviting our group to the summit. There is no cost; lunch provided.

Committee Reports

The minutes and agendas are on the website.

Next meeting Wednesday, November 10, 2010

Submitted by:
Cindy Krueger

Bachelor's Degrees Offered on Community College Campuses

	The University of Akron	Bowling Green State University	Central State University	University of Cincinnati	Cleveland State University	Kent State University	Miami University	The Ohio State University	Ohio University	Shawnee State University	The University of Toledo	Wright State University	Youngstown State University	TOTAL
Belmont Technical College		1												1
Central Ohio Technical College									2					2
Cincinnati State Technical & Community College														0
Clark State Community College							1		3					4
Columbus State Community College		3		5					3		3			14
Cuyahoga Community College				2					3		1			6
Eastern Gateway Community College														0
Edison Community College									3					3
Hocking College				1					3					4
James A. Rhodes State College														0
Lakeland Community College				1	7	1								9
Lorain County Community College	10	3			4	1			1		2		4	25
Marion Technical College														0
North Central State College		1		1			1		3				1	7
Northwest State Community College														0
Owens Community College									3					3
Rio Grande Community College														0
Sinclair Community College									3					3
Southern State Community College									3					3
Stark State College of Technology														0
Terra Community College		1		1										2
Washington State Community College									3					3
Zane State College									1					1
TOTAL	10	9	0	11	11	2	2	0	34	0	6	0	5	90

What is the Course and Program Sharing Network?

- The Network encourages sharing of courses and programs developed by one University System of Ohio institution to meet the needs in another institution's service area where the curricula/program does not exist (i.e., one institution can borrow an already accredited program of study from another institution to meet local needs).

Why is the Network important?

- Course and program sharing maximizes efficiency in situations where there is a need for a new program in one community but not enough to justify the cost associated with mounting a full new program in that area.
- The process minimizes the time it often takes to design a new program, secure higher education approval, and/or industry accreditation, thereby maximizing overall market responsiveness.
- The Network is also one of many strategies in Ohio's 10-year Strategic Plan to help the state reach its goal of an additional 230,000 enrolled in college by 2017.

Has this work been accomplished before?

- There are numerous examples of course and program sharing that have occurred throughout Ohio. Members of the former EnterpriseOhio Network often shared non-credit training programs for purposes of contracted employer training.
- Other recent examples include:
 - Terra Community College identified market demand for a nursing program within its service area. Knowing it would take years to develop and secure industry accreditation, they borrowed Lorain County Community College's nursing program.
 - The newly established Eastern Gateway Community College serving eastern Ohio and the Mahoning Valley has borrowed multiple programs from other colleges to expand program offerings in an expedited fashion.

What makes this approach unique?

- Course and program sharing integrates innovative partnership models that break down time, cost, and geographic distance making college credits more accessible to a broader range of people.
- Revenue sharing is a significant component of the partnership model used by the Network to ensure monetary gain among all educational partners (versus the more traditional leasee/lessor arrangement often used).

How will the Network operate?

- Section 3333.04 (U) of the Ohio Revised Code formally established the University System of Ohio Course and Program Sharing Network. It authorizes the Network to have one institution from the System designated by the Chancellor to be fiscal agent, financial officer and employer for the Network. Lorain County Community College has been identified by the Chancellor to fulfill this role given their experience with partnership and revenue sharing models.
- An Advisory Committee with statewide representation will be convened to guide Network activities.
- Generally, course and program sharing will be carried out through participation of three distinct partners:
 - The Host Partner will provide the location/venue for delivery of courses (i.e., the partner borrowing an existing program).
 - The Delivery Partner will provide the curriculum and deliver specific courses to a Host Partner's constituency (without trying to market or brand itself in the Host Partner's service area).
 - The Brokering Partner will provide consultation and facilitation to help Host and Delivery Partners carry out the work and address inter-institutional agreements, joint faculty appointments, student financial aid, shared student services, new policies established by the Higher Learning Commission, and other matters with legal and other important ramifications.

Who can participate in the Network?

- Host partners can include institutions of higher education, career-technical centers, union apprenticeship programs, employers, and others.
- Delivery partners include institutions of higher education authorized to provide college credit.
- Initially, under contractual arrangement with OBR, Lorain County Community College will serve as the Brokering Partner.

How can you get involved?

Contact:
Peggy Michener
Executive in Residence, InnovatEd
Lorain County Community College
Phone: 1.440.366.4317
E-mail: pmichene@lorainccc.edu

Delivery Partner Functions

Direct and coordinate the curriculum

- Maintain up-to-date program accreditation.
- Provide course development and on-line course conversion, including assessments.
- Offer curriculum, student outcomes and other information to be used as a resource for advertising, presentations, and student information.
- Recommend schedule for course offerings with start dates, hours, staffing, etc.

Make all academic and curricular decisions pertaining to:

- Selection of courses and programs
- Pre-requisite course requirements
- Required books, supplies, tools, etc.
- Faculty qualifications
- Faculty assignments (employs teaching personnel)
- Grading standards
- Room and lab requirements
- Viable enrollments
- Other related matters

Work with broker and host partner on:

- Joint application
- Transfer/articulation of college credits
- HLC approval for off-site program delivery
- Financial aid for students
- Other services needed to establish seamless system for students (ERP system interfaces, joint application, transcript evaluations, student advising, student registration, etc.)
- Student tracking

Grant the certificate/degree to successful graduates of the course/program

Host Partner Functions

Assist with Marketing & Student Recruitment

- Include ads for degree programs and courses in existing publications (e.g., Career-Technical Center course schedule)
- Post links to degree/course offerings on the district Website
- Signage at host facility
- Respond to, and log inquiries, for calls regarding degree/course offerings
- Increase community awareness of degree programs/courses
- Provide database options for potential students; to be used for mailings
- Encourage staff to share information about access to college credits with students (i.e., host partner instructors, advisors, etc.)
- Provide presentation opportunities for adult, secondary school students and ABLE graduates

Process student enrollments

- Record referrals of potential students
- Identify dually admitted students' benefiting from support services the district provides
- Document concurrently enrolled students

Provide and document Other Student Support Services such as:

- Career Counseling and program information/advising
- Tutoring services
- Resource referrals to one-stops and other agencies
- Financial Assistance information
- Supply technology support/assistance
- Connection to ABLE services
- Monitor assessments

Maintain classrooms, labs and equipment

- Provide classroom/lab space
- Coordinate schedule of room/lab assignment
- Provide checklist of shared tools, etc
- Supply space for meetings, interviewing, information sessions, when appropriate
- Supply computer technology access
- Provide office space with phone line and lock cabinet
- Furnish Compass testing space/connectivity
- Copy machine access

Broker Functions

- Assist with identification and validation of local market needs/demands
- Identify accredited college programs throughout the network to help meet market demands
- Assess and understand constraints among partners (such as faculty unions/negotiations)
- Provide consultation on transfer/articulation framework/tools (General education statewide articulation; Transfer Assurance Guides/CT2's; facilitates faculty to faculty bi-lateral agreements; and promotes competency-based framework)
- Provide consultation/assist with approval from Higher Learning Commission (required if 50% or more of the curriculum is offered off-site)
- Facilitate college faculty and instructor relationships (i.e., instructors at host site such as career-technical center, union apprenticeship program instructors, etc.)
- Educate partners about dual and concurrent enrollment; provides process guides for implementation of concurrent enrollment
- Ensure student financial aid is dealt with upfront. Provide consultation on consortium delivery agreement
- Convene partners and facilitate seamless student services (joint application among partners, transcript evaluations, student advising, ERP system interface, student registration, etc.)
- Provide facility/infrastructure inventory tools; marketing tool kit, and other resources to help guide partners throughout the program sharing process
- Educate partners about the revenue sharing model
- Negotiate partnership affiliation agreements and revenue sharing agreements between delivery and host partners
- Help clarify and monitor revenue sharing calculations, payments, etc.
- Assist partners with systems for student tracking and reporting

Chief Academic Officers
Treasurer's Report
Thursday, October 14, 2010

During the time period (September 9, 2010 – October 14, 2010) the following expenditures were submitted for payment:

Chief Academic Officers meeting Two Caterers, Inc., Luncheon <i>September 9, 2010 - Invoice Number: 104267</i>	\$300.51
Total Expense	<u>\$300.51</u>
Carry Over	\$601.89
Balance as of October 14, 2010	\$301.38

Respectfully Submitted: Dr. R. Michael Snider, Interim Provost
Columbus State Community college
10/14/2010