

The Ohio Council of Chief Academic Officers of Two-Year Colleges
Meeting Minutes
December 13, 2007

Present: Kay Adkins (Columbus State Community College), Jim Baber (Jefferson Community College), Dennis Budkowski (Marion Technical College), Terese Bushner (North Central Community College), David Devier (Clark State Community College), Dorey Diab (Rhodes State College), Barbara Hatfield (Rio Grande Community College), Tom Huguley (Sinclair Community College), Fred Law (Lakeland Community College), Judy Maxson (Hocking College), Mindy McNutt (Edison Community College), Mark Nutter (Washington State Community College), Monica Posey (Cincinnati State Community & Technical College), Richard Prystowsky (Central Ohio Technical College), Karen Wells (Lorain County Community College)

Guests: Rebecca Albers, Amy Golian, Cheryl Hacker (Attorney General's Office); Stephanie Franz (Ohio Association of Community Colleges); John Tafel, Tony Landis (Ohio Board of Regents); Kathy Shibley, Ohio Department of Education.

Information Sharing

Amy Nash Golian, Assistant Attorney General, presented information about online social networking sites. She demonstrated Face Book, including her own page on that site. Amy noted that Face Book has progressed from a site that focuses only on college students to one that includes students of all ages. Amy provided the group with two handouts (attached), one titled Social Networking Sites and a second consisting of recent newspaper articles about such sites. She also covered the following points.

- Students should consider the effect their Face Book or My Space page could have on their future employment.
- Colleges have no duty to monitor these sites. It is impractical for them to do so.
- If the college is aware of harassment occurring through one of these sites that is in violation of the college's conduct policy, then college officials should probably intervene.

Karen Wells asked if the AG's staff can send us a policy or some language that we might fold into our own codes of conduct regarding social networking sites. Amy said she would do so, but added that we should not be too specific in our codes of conduct because broad language often allows more flexibility than specific language. Karen Wells also stated that Lorain County Community College is considering putting a front page on campus computers that reminds students that the computers are for educational use.

Stephanie Franz, Deputy Director OACC, updated the group on several issues related to community colleges in Ohio.

- Ron Abrams has been named as the new Executive Director for OACC.
- She distributed the December 3 version of the Chancellor's Strategic Plan (attached) and discussed some of the proposed metrics and key action steps. She noted that Dr. Abrams is gathering input from the community college presidents and other groups prior to a meeting with the Chancellor on December 17th. In particular, she noted two areas of concern with the current draft. There is no metric for measuring students' success in ways that are not related to attainment of certificates or degrees. Stephanie noted that students at two-year colleges may be

attending for other reasons. She also noted that the current draft lacks any metric related to the flow of seamless credit transfer.

- The group suggested other possible metrics: graduates in high demand employment fields, amount of customized business and industry training, and job placement rates.
- Tom Huguley and Dennis Budkowski noted that their schools are moving ahead to award certificates when their students have met the certificate requirements rather than waiting for the students to apply for those certificates. They noted that this was both a good way to recognize students' accomplishments and capture data related to students' success.

Jon Tafel, Kathy Shibley, and Tony Landis joined the group to respond to the CAO position paper on Perkins. They presented a brief document (attached) that provided updated language regarding the Post Secondary/Colleges Technical Skill Assessments. The language indicated that for fiscal year 2008, the OBR will use data points from the local level that are reported through the HEI data base system to assess technical skills. Those data points will vary by program and may include grade point average, passage of a particular course or series of courses, or passage of a locally administered test. Additionally, the OBR will work with representatives from Ohio colleges to review the current CTE program offerings and courses of study, identify gaps in assessment, and to begin development of needed technical skill assessments to be implemented for fiscal year 2009.

Dr. Tafel also addressed the topic of "stackable certificates." He indicated that this concept is still in the early phase, but the current draft includes several levels of certificates that could create of pathway of success for students starting as early as the 8th grade. Possible stackable certificates might include:

- 8th grade to high school
- High school diploma
- GED or ABLE success
- Information Technology certificates
- Certificates resulting from the current CT² process
- Regionally developed certificates

Dr. Tafel noted that the current statewide committee working on the transfer of Adult Career Education to the Ohio Board of Regents is tasked with more fully developing the stackable certificate concept.

Business Meeting

The business meeting was called to order at 12:45 by Mark Nutter.

Approval of minutes

A motion to approve the minutes with changes was made by F. Law; the motion was seconded by R. Prystowski. Motion carried

Treasurer's Report

There is \$4,120 in the current checking account, and \$281.24 left in the old checking account. A motion was made by R. Prystowski to close the old account; the motion was seconded by F. Law. K. Adkins will follow-up.

Old Business

- **List of Current Ohio Board of Regent Committees** – M. Nutter noted that no such list exists; he will request info from CAO to develop a list. All questions regarding committees should be forwarded to P. Klein of OBR.
- **CAO letter of Support for High School to College Transition Committee Recommendations** – M. Nutter reported that the Board of Regents were appreciative of the letter the CAO's sent on high school to college transition.
- **Perkins Plan Position Paper** – M. Nutter reported that the Board of Regents were also appreciative of the letter regarding Perkins.
- **AA/AS Technical College Degree Program (D. Diab)** – A summary was given by D. Diab on the efforts by the technical colleges to develop the report and submitting it to the Chancellor, which was done on December 7 (attached). The other part is getting approval from the HLC. Since this is not a change of affiliation or mission; it may not require a focus visit. We can also get a letter of support from the Chancellor. D. Budkowski may be able to provide additional information after Marion's conference call with HLC.

New Business

- **CAO By-laws re: Food Purchase Policy** – M. Nutter to draft a one-page draft to summarize the policy.
- **Secretary Vacancy** – The CAO council is currently without a secretary. The nomination committee will search for a replacement.
- **Certificate Inventory** – D. Budkowski e-mailed to everyone; feedback from the CAO's is requested.

Committee Reports

- **Advisory Committee on Transfer of Adult Career Education to OBR** – Mark indicated that the committee was divided into the following subcommittees:
- **Other Committees** –
 - **Articulation Committee** – the recommendations appear to be the final version and may become state policy.
 - **HB119** – Advisory committee is working on charge/mission statement. The group has now divided into three sub-committees around the themes of Access, Affordability & Success; Offer Demand Driven Services; and Ensure Aligned, Quality Learning Experiences.

Other Business

- TAGS – March 2008 is the closure of Phase I.
- Upcoming CAO Meetings – There will not be a meeting in January 2008. February 14 will be a combined meeting with student affairs officers – looking at the topic of “achieving the dream”